



Hillsboro Parks and Recreation Commission Minutes
Regular Session

September 12, 2017 7:00 a.m.
Walters Cultural Arts Center

The Hillsboro Parks and Recreation Commission met in regular session. Present were Parks and Recreation Commissioners Gwynne Pitts, Ken Phelan, Lynn Scheller, and Aisha Panas; City staff Dave Miletich, Bridie Harrington, Melissa Moore, Michele McCall-Wallace, Ryan Stee, Mary Loftin, Cristina Caravaca, and Karen Edwards; Fred Johnson and Janel McKenna from the Hillsboro Community Foundation

Commission Chair Pitts called the meeting to order.

Citizen Communication: None

Minutes:

Motion was made by Scheller and seconded by Phelan to approve the minutes of the Regular Meeting on August 8, 2017 as written. The motion was approved unanimously.

Miletich announced that today would be Commissioner Panas' last meeting. She must resign from the commission due to moving out of the city limits.

Reports/Presentations:

Cultural Arts Center Update: Harrington highlighted the coming concert season. On December 15 there will be a benefit concert for the Arts and Culture Endowment. The Oregon Symphony String Ensemble and local choirs will perform. Moore continued to promote Oregon Arts Month listing two pop-up events – Art Fest on the Plaza on September 30 and Art Walk and Talk with Diane Jean Erickson on October 3. There will be over 60 performances and events during October throughout the city.

Hillsboro Community Foundation Presentation: Fred Johnson and Janel McKenna informed the Commissioners of the multiple ways Parks & Recreation and Hillsboro Community Foundation (HCF) have partnered in the past. Jackson Bottom Wetlands, Rood Bridge Park, Noble Woods Park, Lloyd Baron Rhododendron Garden, and the Walters Cultural Arts Center were all joint projects. The City and HCF started an endowment in 2012 to hire a director and cover administrative costs. The endowment is charged with;

- Giving back to Hillsboro
- Connecting donors with causes they care about
- Continuing to be a lead partner in the 2035 Vision

The Arts and Culture Endowment was the first endowment started by HCF and now has over \$150,000. This endowment is already awarding grants to various arts groups in Hillsboro. HCF now oversees seven endowed and three advised funds including the Hillsboro Parks & Recreation Community Enhancement fund. HCF dispersed over \$73,000 in grants and \$18,000 in Hillsboro student scholarships during fiscal year 2016-17. Outreach and marketing continues to make sure Hillsboro residents are aware of the foundation and its mission. HCF will continue to partner with the Oregon Community Foundation for investments and with the City of Hillsboro to improve the lives of our citizens.

Community Center at 53rd Update: Miletich reported that Opsis Architecture was selected through an RFP process to design the community center. Contract negotiations are underway.

Director/Manager Update: Stee updated the Commission on the Crescent Park Greenway. The project is following the timeline and on schedule. A promotional video will be debuted at the City Council meeting on October 17, 2017. The 16-mile trail will be divided into natural, rural and urban design styles as it passes through various areas and topography. The path will be eight feet wide. Some alternate routes for bicycles are planned to avoid gravel paths or places bikes are not allowed. Stee is working with Economic Development to refine the alignment and plan trailhead sites. Clean Water Services is supportive of the greenway through their property. Alternative street connections will be planned during seasonal flooding in wetland areas. The Confederate Tribes of Grand Ronde are also partnering to help with development and alignment decisions. Some volunteer groups may help with simple construction tasks. Public art will be incorporated in some areas of the trail.

Old Business: None

New Business:

The Commission considered approving a special use of Shute Park for a Celtic Faire on September 23, 2017. This event will have twenty vendors. Motion was made by Scheller and seconded by Panas to approve the request. The motion passed unanimously. Commission Chair Pitts requested that future approval requests come to the commission at least thirty days in advance of the event.

Miletich discussed possible sites to tour with the commissioners on October 5 from 2 pm – 5pm. Patterson Street, Rood Bridge Park boat launch, Jackson Bottom Wetlands Oak Island March project, and the Dargatz property in South Hillsboro are options.

Executive Session was cancelled.

Information Items:

Commission Vice-Chair Phelan mentioned that some disc golfers complained the grass was too high in Orchard Park. He would also like support levels for programs and events and budget information brought to a future meeting. Commission Chair Pitts requested division overviews from Senior Managers added to future agendas.

El Grito Community Celebration is in Shute Park September 16 from 1 pm to 8 pm.

The Big Bounce event in Shute Park over Labor Day weekend was a success and the promoter hopes to schedule Shute Park again in 2018.

There being no other business, Commission Chair Pitts adjourned the meeting.

ATTEST: _____

Chair